

## Explanation of variances – pro forma

Name of smaller authority: **Reed Parish Council**

County area (local councils and **North Hertfordshire**)

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	15,593	19,241				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	5,002	8,186	3,184	63.65%	YES		At a Council meeting on 06.01.22 it was agreed to request an increase in Precept of £3,184 to meet Council responsibilities and maintain an adequate level of general reserve funds.
3 Total Other Receipts	5,879	3,587	-2,292	38.99%	YES		No grants received in current year (previous year grants of £2,415 received)
4 Staff Costs	2,536	2,956	420	16.56%	YES		Salary increase of £420 per annum for the Clerk as per NJC agreed new rates of pay applicable from 1 April 2022.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	4,697	4,416	-281	5.98%	NO		
7 Balances Carried Forward	19,241	23,642			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS	
8 Total Cash and Short Term Investments	19,241	23,642				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	35,147	35,684	537	1.53%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable