

Appendix B – Reed Parish Council Meeting 3rd March 2021

Action Points

Item/Subject	Action	Action by Whom	Actioned
4.3.21/Approved Minutes	Approved minutes to be posted on website	Clerk/Webmaster	Yes
9.3.21/Report Dist. Cllr.	To write to NHDC MD re: Dept. inconsistencies with allowing site visits	KL	
10.3.21/Action Points	To contact NHDC re: free supply of saplings	Clerk	
12.3.21/Governance Document	To conduct review of Governance documents	EK/Clerk	
16.3.21/Nicholls Yard – Planning	To respond to NHDC re: Planning Application	Clerk	Yes
23.3.21/Grant Funding	To investigate sources of grant funding for new Adventure Trail	KL/Clerk	
26.3.21/Annual Report 2021	To commence work on May Annual Report for the village	EK/Clerk	

Ongoing Action Points from previous meetings:

Gate Post on Green	To replace rotten gate post	JK/KL	
Email Distribution List	Set up Zoom meeting re: training on admin of distribution list	EK/KL/CD/Clerk	
Play Area Disclaimer Sign	Install in the Play Area	JK	
Play Area Adventure Trail	Remove rotten stepping-stones	KL/JK	
Informative Sign/P3 Project	Print signs and order stands	JK	
Push Energy Fund Expenditure	Purchase Mulberry Tree and plant	CD	
Cart Wash/Pitties Pond	Investigate registering ponds and ask EA for water quality testing	Clerk/KL	
Planning Group	Set up Working Group and aim to recruit knowledgeable others	KL/CD	
S106 Claim	Submit invoice for informative sign to NHDC	JK/Clerk	

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Notes:

Standard items for each agenda:

Report from Chair, Report from County Cllr, Report from District Cllr, Reports from Parish Councillors, Review of Action Points from previous meetings, Wisbridge Reservoir Project, Save The Cabinet, Highways Matters, Play Area Inspection Report, Push Energy Fund Projects, Grant Funding for new play equipment

Dates to remember!

Wednesday 5th May 2021 – Reed Parish Council Annual Meeting – 7.30pm, followed by ordinary bi-monthly Parish Council meeting, then Reed Village Annual Parish Meeting (guidance still awaited on whether these meetings will still need to be held by Zoom).