

Appendix B – Reed Parish Council Meeting 6th November 2024

Action Points

Item/Subject	Action	Action by Whom	Actioned
4.11.24/Approved Minutes	Approved minutes to be posted on website	Clerk/Webmaster	Yes
9.11.24/What's On in Reed Info.	To format document to make it more eye-catching and make it 'non-computer user friendly'	NP	
13.11.24/Bank Mandate	To contact Barclays - add Cllr. Kilby & delete Cllr. d'Ayala as signatories	Clerk	
14.11.24/Budget Meeting	To arrange a date for an informal meeting	BB	Yes
16.11.24/Benches	Prepare a plan of works needed to renovate the benches in the Spring	SA	
	To contact Clare Lawrence regarding memorial bench	KL	
17.11.24/Woodbine Cottage PA	To respond to NHC	Clerk	Yes
25.11.24/Play Area Working Party	To meet to pull together a plan to complete the project by 31.03.25	KL/BB	Yes

Ongoing Action Points from previous meetings:

Community Noticeboard	To renovate noticeboard outside school	NP	
Footpaths	To keep footpath ploughing/reinstating under review	Clerk	
Turney Trust & RD1	To request update ahead of each PC Meeting	KL	
Safeguarding Courses	To investigate possible courses to attend	BB	

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Notes:

Standard items for each agenda:

Report from Chair, Report from County Cllr, Report from District Cllr, Reports from Parish Councillors, Review of Action Points from previous meetings, Wisbridge Reservoir Project, Save The Cabinet, Highways Matters, Play Area Inspection Report, Push Energy Fund Projects, Play Area Working party, Ponds Protection Project, Turney Trust update on RD1

Dates to remember!

Thursday 9th January 2025 – Reed Parish Meeting – 7.30pm at Reed Village Hall