

Appendix B – Reed Parish Council Meeting 9<sup>th</sup> January 2025

Action Points

<b>Item/Subject</b>	<b>Action</b>	<b>Action by Whom</b>	<b>Actioned</b>
4.01.25/Approved Minutes	Approved minutes to be posted on website	Clerk/Webmaster	Yes
8.01.25/County Cllr. Report	To submit under delegated responsibility a response to Outline revised Planning Application for 280 new dwellings on Barkway Road, Royston	KL	Yes
10.01.25/SCAG	To contact 3 <sup>rd</sup> Party interested bidder's Solicitors for a Heads of Terms	KL	
13.01.25/Glebe House PA	To respond to NHC	Clerk	Yes
18.01.25/Precept	To submit Precept Application to NHC	Clerk	Yes
22.01.25/Play Area Working Party	To produce site signage and notify the school and potential users via WhatsApp of 4 week play area closure during the construction period	KL	
	To contact insurers for temporary cover for palletted play equipment	Clerk	
<b>Ongoing Action Points from previous meetings:</b>			
What's On in Reed Info.	To format document to make it more eye-catching and make it 'non-computer user friendly'	NP	
Benches	Prepare a plan of works needed to renovate the benches in the Spring	SA	
	To contact Clare Lawrence regarding memorial bench	KL	
Community Noticeboard	To renovate noticeboard outside school	NP	
Footpaths	To keep footpath ploughing/reinstating under review	Clerk	
Turney Trust & RD1	To request update ahead of each PC Meeting	KL	
Safeguarding Courses	To investigate possible courses to attend	BB	

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**Notes:**

**Standard items for each agenda:**

Report from Chair, Report from County Cllr, Report from District Cllr, Reports from Parish Councillors, Review of Action Points from previous meetings, Wisbridge Reservoir Project, Save The Cabinet, Highways Matters, Play Area Inspection Report, Push Energy Fund Projects, Play Area Working party, Ponds Protection Project, Turney Trust update on RD1

**Dates to remember!**

Wednesday 5<sup>th</sup> March 2025 – Reed Parish Meeting – 7.30pm at Reed Village Hall